

Campbell County Public Library District

2024 Kentucky Annual Report of Public Libraries

General Information (A1 - A12)

A1	County	Campbell
A2	Estimated Population	93,702
A3	Library Name	Campbell County Public Library District

Street Address

A4	Street Address	3920 Alexandria Pike
A5	City	Cold Spring
A6	Zip Code	41076

Mailing Address

A8	Mailing Address	3920 Alexandria Pike
A9	City	Cold Spring
A10	Zip Code	41076
A12	Phone	(859) 781-6166

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$5,777,148
B2	Other	\$0
B3	Local Government Revenue	\$5,777,148
	Total (B1 + B2):	

State Government Revenue

B5	Construction Debt-Assistance Grant	\$0
B6	Other State Government Revenue	\$66,686

Federal: We submitted and were approved for e-rate discounts on our Internet costs and the cost of replacing our routers and firewall plus installing battery backups.

B7	State Government Revenue	\$66,686
	Total (sum B5 through B6)	

Federal Government Revenue

B11	ARPA Grant	\$0
B12	Other Federal Government Revenue	\$0

B13 Federal Government Revenue \$0
Total (B11 + B12)

Other Operating Income

B14 Other Operating Revenue \$336,002

B15 Total Operating Revenue (B3 + B7 + B13 + B14): \$6,179,836

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1 Print Materials \$326,656

C2 Electronic Content \$280,968

C3 Audiovisual Materials \$56,456

C5 Other Physical Materials \$0

C6 Collection Expenditures Total (C1 through C5) \$664,080

Salary Expenditures

C7 Library Director \$106,454

C7a Years as Director at Current Library (ex: 1.5) 0.8

C8 Other Library Personnel \$2,478,680

C10 Salary Expenditures Total (C7 + C8) \$2,585,134

Fringe Benefits

C11 Required Fringe Benefits \$202,462

C12 Retirement (Employer's Share) \$482,066

C13 Medical Insurance (Employer's Share) \$334,674

C14 Other \$19,418

Federal: This number includes dental, EAP and life insurance paid. Forgot to add dental and EAP the first time.

C15 Fringe Benefits Total (C11 + C12 + C13 + C14): \$1,038,620

C16 Total Staff Expenditures (C10 + C15) \$3,623,754

Other Operations

C17 Building Repair and Maintenance \$113,692

C20 Office Supplies, Program Supplies, Postage \$148,558

C21 Insurance \$69,425

C22 Public Relations \$99,567

C23 Utilities \$158,876

C24 Professional Fees (include professional membership fees) \$114,010

C25 Audit Fee \$11,000

C26 Fiscal Year that Audit Covers FY 2022-2023

C28 Repair and Replacement of Furnishings \$3,587

C29 Other \$107,930

C30 Specify

C33 Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29) \$826,645

C34 Bookmobile/Extended Services \$5,545

C35 Continuing Education \$32,826

C36 Operating Expenditures for Electronic Access \$99,857

C37 Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36): \$5,252,707

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38 Capital Outlay Expenditures \$377,017

C39 Debt Service \$187,555

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a Local - Capital Revenue \$0

C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0

C41 Income from loans, bond issues, or other income not reported elsewhere \$223,592

Federal: Interest income

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Carrico/Fort Thomas Branch
E2	Street Address	1000 Highland Avenue
E3	City	Fort Thomas
E4	Zip Code	41075
E6	Phone	(859) 572-5033
E8	Square Footage	15,000
E11	Number of Meetings Held	1,380
E12	Library Visits	117,388

E13	Number of Registered Users	9,161
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	10,209
E15	Reference Transactions	30,056
E16a	Sunday Opening Time	1 pm
E16b	Sunday Closing Time	5 pm
E16c	Hours	4.00
E16d	Monday Opening Time	9 am
E16e	Monday Closing Time	9 pm
E16f	Hours	12.00
E16g	Tuesday Opening Time	9 am
E16h	Tuesday Closing Time	9 pm
E16i	Hours	12.00
E16j	Wednesday Opening Time	9 am
E16k	Wednesday Closing Time	9 pm
E16l	Hours	12.00
E16m	Thursday Opening Time	9 am
E16n	Thursday Closing Time	9 pm
E16o	Hours	12.00
E16p	Friday Opening Time	9 am

E16q	Friday Closing Time	7 pm
E16r	Hours	10.00
E16s	Saturday Opening Time	9 am
E16t	Saturday Closing Time	5 pm
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Newport Branch
E2	Street Address	901 East Sixth Street
E3	City	Newport
E4	Zip Code	41071
E6	Phone	(859) 572-5035
E8	Square Footage	27,000
E11	Number of Meetings Held	1,817
E12	Library Visits	116,757
E13	Number of Registered Users	9,103
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	14,848
E15	Reference Transactions	32,630
E16a	Sunday Opening Time	1 pm
E16b	Sunday Closing Time	5 pm

E16c	Hours	4.00
E16d	Monday Opening Time	9 am
E16e	Monday Closing Time	9 pm
E16f	Hours	12.00
E16g	Tuesday Opening Time	9 am
E16h	Tuesday Closing Time	9 pm
E16i	Hours	12.00
E16j	Wednesday Opening Time	9 am
E16k	Wednesday Closing Time	9 pm
E16l	Hours	12.00
E16m	Thursday Opening Time	9 am
E16n	Thursday Closing Time	9 pm
E16o	Hours	12.00
E16p	Friday Opening Time	9 am
E16q	Friday Closing Time	7 pm
E16r	Hours	10.00
E16s	Saturday Opening Time	9 am
E16t	Saturday Closing Time	5 pm
E16u	Hours	8.00

E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Alexandria Branch
E2	Street Address	8333 Alexandria Pike
E3	City	Alexandria
E4	Zip Code	41001
E6	Phone	(859) 572-7463
E8	Square Footage	3,000
E11	Number of Meetings Held	245
E12	Library Visits	20,714
E13	Number of Registered Users	1,746
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	957
E15	Reference Transactions	9,867
E16a	Sunday Opening Time	1 pm
E16b	Sunday Closing Time	5 pm
E16c	Hours	4.00
E16d	Monday Opening Time	11 am
E16e	Monday Closing Time	7 pm
E16f	Hours	8.00
E16g	Tuesday Opening Time	11 am

E16h	Tuesday Closing Time	7 pm
E16i	Hours	8.00
E16j	Wednesday Opening Time	11 am
E16k	Wednesday Closing Time	7 pm
E16l	Hours	8.00
E16m	Thursday Opening Time	11 am
E16n	Thursday Closing Time	7 pm
E16o	Hours	8.00
E16p	Friday Opening Time	11 am
E16q	Friday Closing Time	7 pm
E16r	Hours	8.00
E16s	Saturday Opening Time	11 am
E16t	Saturday Closing Time	5 pm
E16u	Hours	6.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	190.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	156.00
E18	Number of Branches	3

E19 **Total Annual Hours Open** 9,880.00

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc

F1 Vehicle Year, Make, and Model 2010 Ford Transit

F2 Owner of Vehicle locally

F3 Number of Stops in an Average 3
Week

F1 Vehicle Year, Make, and Model 2015 Mercedes Sprinter

F2 Owner of Vehicle locally

F3 Number of Stops in an Average 1
Week

F1 Vehicle Year, Make, and Model 2017 Honda HRV

F2 Owner of Vehicle locally

F3 Number of Stops in an Average 24
Week

F1 Vehicle Year, Make, and Model 2023 Mercedes Metris

F2 Owner of Vehicle locally

F3 Number of Stops in an Average 2
Week

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1 License Number

G3 Vehicle Year, Make, and Model

G4 Owner of Vehicle

G5 Bookmobile Visits (number of persons entering the bookmobile)

G6 Number of Registered Users

G7 Number of Uses [Sessions] of Public Internet Computers Per Year

G8 Reference Transactions

G9 Hours on the Road Per Week 0
(but not serving patrons)

G9a Sunday – Daily Hours Open to the Public 0

G9b Monday – Daily Hours Open to the Public 0

G9c Tuesday – Daily Hours Open to the Public 0

G9d Wednesday – Daily Hours Open to the Public 0

G9e Thursday – Daily Hours Open to the Public 0

G9f Friday – Daily Hours Open to the Public 0

G9g Saturday – Daily Hours Open to the Public 0

G9.3 Number of Weeks Bookmobile is Open 0

G9.3a **Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)** 0.00

G10 **Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)** 0.00

G11 Number of Bookmobiles 0

Main Library (H1 - H21)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Cold Spring Branch
H2	Street Address	3920 Alexandria Pike
H3	City	Cold Spring
H4	Zip Code	41076
H6	Phone	(859) 781-6166
H8	Square Footage	14,600
H11	Number of Meetings Held	629

H12 Library Visits 120,475

H12a Library Visits Reporting Method CT - Annual Count

H13 Number of Registered Users 18,525

Federal: Increase from last year is due to an increase in Digital Library users. We did have an incident where our information was shared on Reddit as to how you could get a digital library card from us. We had to develop methods to stop that huge influx of those registering from outside our area and also to verify those users who did live with our region. We believe we have removed most of the accounts that should not have a card with us.

H14 Number of Uses [Sessions] of Public Internet Computers Per Year 9,428

H14a Reporting Method for Number of Uses of Public Internet Computers Per Year CT - Annual Count

H15 Reference Transactions 30,784

H15a Reference Transactions Reporting Method ES - Annual Estimate Based on Typical Week(s)

Hours Open to the Public

H16a Sunday Opening Time 1 pm

H16b Sunday Closing Time 5 pm

H16c Hours 4.00

H16d Monday Opening Time 9 am

H16e Monday Closing Time 9pm

H16f Hours 12.00

H16g Tuesday Opening Time 9am

H16h Tuesday Closing Time 9pm

H16i	Hours	12.00
H16j	Wednesday Opening Time	9am
H16k	Wednesday Closing Time	9pm
H16l	Hours	12.00
H16m	Thursday Opening Time	9am
H16n	Thursday Closing Time	9pm
H16o	Hours	12.00
H16p	Friday Opening Time	9am
H16q	Friday Closing Time	7pm
H16r	Hours	10.00
H16s	Saturday Opening Time	9am
H16t	Saturday Closing Time	5pm
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	70.00

H18 Number of Weeks Main Library is Open 52

H19 Does your library have a Friends group? Yes

H20 As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? No

H21 Did your library offer automatic renewal for any physical materials during the reporting period? Yes

Facility Info (I1 - I32)

Square Footage

I1 Main Library (from H8) 14,600

I2 Branch Libraries (sum of E8 branch data) 45,000

I3 Total (I1 + I2) 59,600

Number of Meetings Held

I10 Main Library (from H11) 629

I11 Branch Libraries (sum of E11 branch data) 3,442

I12 Total (I10 + I11) 4,071

Library Visits

I13 Main Library (from H12) 120,475

I14 Branch Libraries (sum of E12 branch data) 254,859

I15 Bookmobiles (sum of G5 branch data) 0

I16 Total (I13 + I14 + I15) 375,334

Federal: We have seen increases in visits at are library branches for FY2023-24. Fort Thomas increased by 3,661, Newport by 13,495, and Alexandria by 6,211. We very often have full tables out in our branches as patrons use them to do sit and work on their laptops. Our Wi-Fi use has gone up accordingly especially at our Newport Branch. Newport's Wi-Fi use increased by 2,282 uses this fiscal year.

Number of Registered Users

I17 Main Library (from H13) 18,525

I18 Branch Libraries (sum of E13 branch data) 20,010

I19 Bookmobiles (sum of G6 branch data) 0

I20 Total (I17 + I18 + I19) 38,535

Number of Uses [Sessions] of Public Internet Computers Per Year

I21 Main Library (from H14) 9,428

I22 Branch Libraries (sum of E14 branch data) 26,014

I23 Bookmobiles (sum of G7 branch data) 0

I24 Total (I21 + I22 + I23) 35,442

Reference Transactions

I25 Main Library (from H15) 30,784

I26 Branch Libraries (sum of E15 branch data) 72,553

I27 Bookmobiles (sum of G8 branch data) 0

I28 Total (I25 + I26 + I27) 103,337

Public Service Hours per Year

I29	Main Library (sum of H17 * H18)	3,640.00
I30	Branch Libraries (E19)	9,880.00
I31	Bookmobiles (sum of G9.3a * G10)	0.00
I32	Total (I29 + I30 + I31)	13,520.00

Library Staff (J1- J5)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	21.00
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J2	Librarians without an ALA Accredited Master's Degree in Library Science	10
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J3	Total Librarians (J1 + J2):	31.00
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J4	All Other Paid Staff	52.00
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J5	Total Paid Employees (J3 + J4):	83.00
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Library Collection (K1 -K27)

Book Collection

K1	Adult Books (over age 18)	72,887
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K2	Young Adult Books (ages 12 to 18)	11,049
K3	Children's Books (under age 12)	63,314
K4	Total (K1 + K2 + K3)	147,250

Audiovisual and Electronic Materials

K5	Audio - Physical Units	14,242
K6	Video - Physical Units	27,846
K7	Other Material in Collection	740
K8	Current Print Serial Subscriptions	201
K9	Book/Serial Volumes (K4 + K8)	147,451

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K10 Did the administrative entity provide access to e-books purchased solely by the administrative entity? Yes

K11 Did the administrative entity provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

K12 Did the administrative entity provide access to e-books provided by the state library agency or another state agency at no or minimal cost to the administrative entity? No

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K13 Did the administrative entity provide access to e-serials purchased solely by the administrative entity? Yes

K14 Did the administrative entity provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

K15 Did the administrative entity provide access to e-serials provided by the state library agency or another state agency at no or minimal cost to the administrative entity? No

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K16 Did the administrative entity provide access to e-audio purchased solely by the administrative entity? Yes

K17 Did the administrative entity provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

K18 Did the administrative entity provide access to e-audio provided by the state library agency or another state agency at no or minimal cost to the administrative entity? No

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K19 Did the administrative entity provide access to e-videos purchased solely by the administrative entity? No

K20 Did the administrative entity provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? No

K21 Did the administrative entity provide access to e-videos provided by the state library agency or another state agency at no or minimal cost to the administrative entity? No

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Administrative entity refers to the library.

K22 Did the administrative entity provide access to research databases purchased solely by the administrative entity? Yes

K23 Did the administrative entity provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

K24 Did the administrative entity provide access to research databases provided by the state library or another entity at no or minimal cost to the administrative entity? No

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions. Administrative entity refers to the library.

K25 Did the administrative entity provide access to online learning platforms purchased solely by the administrative entity? Yes

K26 Did the administrative entity provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

K27 Did the administrative entity provide access to online learning platforms provided by the state library or another entity at no or minimal cost to the administrative entity? No

Circulation (L1 - L58)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1 Main Library 79,205

L2 All Branches 144,997

L3 Bookmobile/Outreach 0

L4	Total (L1 + L2 + L3)	224,202
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Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	6,070
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L6	All Branches	12,213
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L7	Bookmobile/Outreach	0
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L8	Total (L5 + L6+ L7)	18,283
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Book Circulation, Children's (under age 12)

L9	Main Library	77,762
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L10	All Branches	141,905
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L11	Bookmobile/Outreach	0
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L12	Total (L9 + L10+ L11)	219,667
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Book Circulation Total

L13	Main Library (L1 + L5 + L9)	163,037
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L14	All Branches (L2 + L6 + L10)	299,115
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L15	Bookmobile/Outreach (L3 + L7 + L11)	0
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L16	Total (L4 + L8 + L12)	462,152
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Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	2,938
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L22	All Branches	4,645
L23	Bookmobile/Outreach	0
L24	Total (L21 + L22 + L23)	7,583

Audiovisual Circulation Other Audio

L25	Main Library	3,753
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Federal: Music not included in last submission.

L26	All Branches	6,539
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Federal: Music not included in last submission.

L27	Bookmobile/Outreach	0
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L28	Total (L25 + L26 + L27)	10,292
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Audiovisual Circulation Videos

L29	Main Library	47,613
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L30	All Branches	87,593
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L31	Bookmobile/Outreach	0
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L32	Total (L29 + L30 + L31)	135,206
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Audiovisual Circulation Other

L33	Main Library	4,969
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Federal: Software not included last submission.

L34	All Branches	1,977
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Federal: Software not included last submission.

L35	Bookmobile/Outreach	0
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L36 Total (L33 + L34 + L35) 6,946

Audiovisual Circulation Total

L37 Main Library (L21 + L25 + L29 + L33) 59,273

L38 All Branches (L22 + L26 + L30 + L34) 100,754

L39 Bookmobile/Outreach (L23 + L27 + L31 + L35) 0

L40 Total (L24 + L28 + L32 + L36) 160,027

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41 Main Library 4,116

Federal: Now, included in this numbers is ILL, magazines, and board games. I do not know what was included in last year's number to be able to explain the decrease.

L42 All Branches 7,751

Federal: Now, included in this numbers is ILL, magazines, and board games. I do not know what was included in last year's number to be able to explain the decrease.

L43 Bookmobile/Outreach 0

L44 Total (L41 + L42 + L43) 11,867

Total Circulation

L45 Main Library (L13 + L37 + L41) 226,426

L46 All Branches (L14 + L38 + L42) 407,620

L47 Bookmobile/Outreach (L15 + L39 + L43) 0

Children's Physical Circulation – The total annual circulation of all children's materials in all physical formats to all users, including renewals. This includes books and audiovisual material already counted in previous fields. Include circulation of other physical items for children (e.g. kits, games, technology). If possible, do not include materials for teens/young adults.

L48 Main Library 77,762

L49 All Branches 141,905

L50 Bookmobile/Outreach 0

L51 Children's Physical Material (L48 + L49 + L50) 219,667

E-material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

L52 E-book Circulation 144,743

L53 E-serial Circulation 26,599

L54 E-audio Circulation 144,790

L55 E-video Circulation 0

L56 Electronic Circulation Total (L52 + L53 + L54 + L55) 316,132

L57 Physical Circulation Total (L16 + L40 + L44) 634,046

L58 Total Circulation (L56 + L57) 950,178

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1 Name or Description of Other Measure of Use

M2 Numerical Statistic of Measure in M1

Interlibrary Cooperation (N1 - N6)

Loaned To

N1 Print 1,695

N2 Nonprint 922

N3 **Total (N1 + N2):** 2,617

Borrowed From

N4 Print 3,860

N5 Nonprint 391

N6 **Total (N4 + N5):** 4,251

Programs (O1 - O38)

Please [see long note on Synchronous Program Sessions here](#)

PROGRAM SESSIONS

The Number of Synchronous (Live) Onsite Program Sessions

O1 Number of Programs Targeted at 541
Infants, Toddlers, and Preschoolers
(under age 6)

O2 Number of Programs Targeted at 130
Elementary School Children (ages 6–
12)

O3 Number of Programs Targeted at 243
Young Adults (ages 12 to 18)

O4 Number of Programs Targeted at 317
Adults (age 19 and older)

O5 Number of Programs Targeted at 276
Multiple Age Levels

O6 Total Number of Synchronous 1,507
(Live) Onsite Program Sessions (O1 +
O2 + O3 + O4 + O5)

The Number of Synchronous (Live) Offsite Program Sessions

O7 Number of Programs Targeted at 1,003
Infants, Toddlers, and Preschoolers
(under age 6)

O8 Number of Programs Targeted at 198
Elementary School Children (ages 6–
12)

O9 Number of Programs Targeted at 4
Young Adults (ages 12 to 18)

O10 Number of Programs Targeted at 58
Adults (age 19 and older)

O11 Number of Programs Targeted at 110
Multiple Age Levels

O12 Total Number of Synchronous 1,373
(Live) Offsite Program Sessions (O7 +
O8 + O9 + O10 + O11)

The Number of Synchronous (Live) Virtual Program Sessions

O13 Number of Programs Targeted at 0
Infants, Toddlers, and Preschoolers
(under age 6)

O14 Number of Programs Targeted at 0
Elementary School Children (ages 6–
12)

O15 Number of Programs Targeted at 0
Young Adults (ages 12 to 18)

O16 Number of Programs Targeted at 36
Adults (age 19 and older)

O17 Number of Programs Targeted at 0
Multiple Age Levels

O18 Total Number of Synchronous 36
(Live) Virtual Program Sessions (O13 +
O14 + O15 + O16 + O17)

PROGRAM ATTENDANCE

Attendance at Synchronous (Live) Onsite Programs

O19 Attendance at Programs 11,694
Targeted at Infants, Toddlers, and
Preschoolers (under age 6)

O20 Attendance at Programs 2,246
Targeted at Elementary School Children
(ages 6–12)

O21 Attendance at Programs 1,911
Targeted at Young Adults (ages 12 to
18)

O22 Attendance at Programs 5,728
Targeted at Adults (age 19 and older)

O23 Attendance at Programs 14,914
Targeted at Multiple Age Levels

O24 Total Attendance at 36,493
Synchronous (Live) Onsite Programs
(O19 + O20 + O21 + O22 + O23)

Attendance at Synchronous (Live) Offsite Programs

O25 Attendance at Programs 14,199
Targeted at Infants, Toddlers, and
Preschoolers (under age 6)

O26 Attendance at Programs 5,511
Targeted at Elementary School Children
(ages 6–12)

Federal: We changed the number of programs we required to allow staff more flexibility to try new things and balance their workload to avoid burnout.

O27 Attendance at Programs 48
Targeted at Young Adults (ages 12 to
18)

O28 Attendance at Programs 1,216
Targeted at Adults (age 19 and older)

O29 Attendance at Programs 18,124
Targeted at Multiple Age Levels

O30 **Total Attendance at** 39,098
Synchronous (Live) Offsite Programs
(O25 + O26 + O27 + O28 + O29)

Synchronous (Live) Virtual Program Attendance

O31 Attendance at Programs 0
Targeted at Infants, Toddlers, and
Preschoolers (under age 6)

O32 Attendance at Programs 0
Targeted at Elementary School Children
(ages 6–12)

O33 Attendance at Programs 0
Targeted at Young Adults (ages 12 to
18)

O34 Attendance at Programs 152
Targeted at Adults (age 19 and older)

O35 Attendance at Programs 0
Targeted at Multiple Age Levels

O36	Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35)	152
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O37	Total Number of Recorded Program Presentations	36
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O38	Total Views of Recorded Program Presentations within 30 Days	1,816
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Federal: We subscribed to the Library Speakers Consortium a couple of years ago. I am not sure why we didn't record in our numbers in last year's report but these numbers are accurate for our patrons' usage of this platform.

Self-Directed Activities (Passive Programs) (P1 -

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P1	Number of Programs	0
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P2	Number of Participants	0
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Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	0
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P4	Number of Participants	0
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Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	0
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P6 Number of Participants 0

P7 Total Number of Self-Directed
Activities (P1 + P3 + P5) 0

P8 Total Participants in Self-
Directed Activities (P2 + P4 + P6) 0

Technology (Q1 - Q5)

Q1 Number of Internet Computers
Used by General Public 96

Q2 Number of People Formally
Trained by Staff to Use Electronic
Resources 309

Q3 Does the library provide
wireless internet access (Wi-Fi) for
patrons? Yes

Q4 Wireless Sessions - Annually 21,670

Q4a Reporting Method for Wireless
Sessions CT - Annual Count

Intellectual Freedom Challenges (R1)

R1 Number of Intellectual Freedom
Challenges 0

Planning and Evaluation (S1)

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.

JC Morgan retired as CCPL's director after two decades in November of 2023. Following his retirement, Morgan assumed the role of State Director, Dolly Parton's Imagination Library of Kentucky.

We purchased a 2023 Mercedes Metris to replace our courier vehicle. However, after receiving it, we decided to add it to our outreach fleet until our courier van refuses to move.

Our outreach vehicles received newly-designed wraps to match the Book Bus! Speaking of the Book Bus, the vehicle saw a total of 8,227 attendees in 2023, gave out 5,925 books and hosted 58 events!

We have offered digital learning classes, among other initiatives—including creating laptop and tablet sets for patron use—through grants from the Public Library Association. (One grant for \$7,000 and another \$6,000)

We taught 41 classes across Campbell County and had 310 attendees. We have since continued to use grant funds to support tech classes, where we often provide USB drives, pens and notebooks or snacks as an incentive to attend.

This Report Has Been Completed by:

Chantelle Phillips

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.